



Mike Braun, Governor
State of Indiana

Indiana Family and Social Services Administration
Division of Disability and Rehabilitative Services

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Strengthening Collaboration for Sustainable HCBS Programs

BDS, in partnership with its network of service providers, shares a collective responsibility to uphold and administer Home and Community-Based Services (HCBS) programs that are sustainable, high quality, and person-centered. Together, we ensure that individuals with disabilities are supported in living their good life. – defined by choice, dignity, accountability, and meaningful inclusion in their communities.

As part of our proactive stewardship of these programs, it is essential that we consistently and thoroughly conduct reviews of cases where an individual’s support team has presented substantiated evidence of individual’s support needs and received authorization for funding beyond what may be necessary to ensure health and safety.

BDS is encouraging case managers and service teams to actively partner with us in conducting comprehensive service plan reviews for individuals receiving waiver services. This includes individuals whose current service funding is significantly high and, in some cases, exceeds their assigned waiver allocation.

Collaboration with providers is essential to assess the intensity of services and ensure alignment with funding requirements. Your engagement as a provider is critical to the success of these reviews. When appropriate, case managers will reach out to your organization to coordinate Individual Support Team (IST) meetings. These meetings will focus on:



- Evaluating the individual’s current health and safety needs
- Identifying opportunities for integrated supports
- Developing a thoughtful, person-centered plan that continues to meet the individual’s health and safety needs
- Promoting fiscally responsible stewardship of Indiana’s HCBS programs

These discussions may include, but are not limited to:

- Adjusting 1:1 or 2:1 staffing levels when documentation does not demonstrate the need
- Obtaining a housemate when one does not exist but is determined to be appropriate
- Identifying and leveraging informal supports, community resources, and prioritizing the use of state plan services
- Implementing remote support technologies where appropriate
- Developing a plan for reducing restrictive measures and increasing compliance with the HCBS Settings Rule

BDS appreciates your ongoing partnership. Together, we strive to responsibly and compassionately connect individuals with the resources they need to live as independently as possible within their communities.

If you have individual-specific questions, please reach out to the individual’s case manager. For general inquiries about service plan reviews, contact BDS.Help@fssa.in.gov.